

No. SLRC-G-III/91/Advertisement/2023/8

NOTICE

With reference to this Commission's Advertisement No. SLRC-G-III/91/Advertisement/2023/2, dated the 30th October, 2023, this is for information of all those applicants who have applied for recruitment of Class III Posts and who have made mistakes during filing up their online application forms, that edit option will be provided from **11 a.m. of 5th January, 2024 to 18th January, 2024.**

The candidates who desire to edit their application may login with their Application Number & Password and follow the steps as described below

- Click on Edit Profile Menu.
- An OTP will be sent to candidate's registered number and OTP Page will be displayed.
- Enter OTP and verify.
- Application Form will be displayed in edit mode.
- **To edit Candidate's Name & Employment Registration id, instead of direct edit option, there will be an option:**
 - ❖ **Do You want to Change?**
 - ❖ **If clicked 'Yes' then a text box will be displayed where candidate can enter their correct Name or Employment Registration id respectively.**
 - ❖ **This new value will be saved as 'Request Change' but old values of Name & Registration id will be kept as it is.**
- There will not be any option to change Candidate's Registered Mobile No., Photograph and Signature. All other information can be edited including **preferential appointment under the Assam Public Service (Preferential Appointment) Rules, 1999.**
- After completion of Edit, candidate need to Click on 'Update' Button. A page will be displayed where the candidate can take print out of their Application Form and Lock the Profile.
- After Locking Profile candidate cannot make any changes in Application form.

NOTE:-Candidates who do not want to change any information are not required to do anything.

**Sd/- Secretary,
State Level Recruitment Commission for Class-III Posts
Assam Administrative Staff College,
Jawaharnagar, Khanapara, Guwahati-22**

Janasanyog/D/15788/23/4-Jan-24